



Record of Meeting

Regional Planning Commission (RPC)
of the Naugatuck Valley Council of Governments (NVCOG)
49 Leavenworth Street – 3rd floor, Waterbury, CT
6:30 p.m. Tuesday, February 6, 2018

Attendance: Margus Laan, Plymouth; Bob Clarke, Woodbury (by phone); Michael Opuszynski, Beacon Falls (by phone); Ruth Parkins, Shelton; Tom Mueller, Thomaston; David White, Bristol.

Staff: Ben Muller, Transportation Planner; Glenda Prentiss, GIS Coordinator; Joanna Rogalski, Regional Planner

Members of the Public: 0

The meeting opened at 6:36pm.

1. Pledge of Allegiance, Roll Call, Introductions, Public Participation

- The pledge of allegiance was recited. All those present introduced themselves. At roll call six (6) RPC members were in attendance. A quorum was not obtained for this meeting. No public comment.

2. Partnership for Strong Communities (PSC), Updated Municipal Housing Profiles – Kayleigh Pratt, Policy Analyst

- Ms. Pratt discussed the PSC's Home CT 2.0 campaign, updated municipal housing profiles for 2018, housing market mismatch with affordable housing demand, and resources for municipalities to help them reach their goals for more affordable housing options. Municipal resources include the housing profiles, sample regulations for inclusionary housing, a transit oriented development toolkit, and an Income and Jobs toolkit. Ms Pratt also distributed copies of the Town of Guilford, CT's housing needs assessment survey.
- Discussion ensued regarding definition of "affordable", the types of subsidized housing and the location of apartment complexes.

3. Update: 2020 Census Local Update of Census Addresses Operation (LUCA) – Glenda Prentiss, NVCOG

- Glenda Prentiss discussed NVCOG work to date for the LUCA 2020 Census.
- Discussion ensued regarding methods to attain the most up-to-date housing unit information.

4. Discussion: Regional Pedestrian Plan – Ben Muller

- Ben Mueller discussed the current draft of the regional pedestrian plan. There are two main goals of this plan: 1) to increase pedestrian safety and 2) to improve quality of life.
- Discussion ensued regarding the inclusion of model zoning regulations in the appendix of the plan, the flexibility of design suggestions and public outreach.

5. Discussion: RPC Operating Guidelines – Joanna Rogalski, NVCOG

Joanna Rogalski discussed draft edits to the RPC Operating Guidelines:

- Edits On Page 2, Changes in three places: A-2 Voting Privileges, B-2 Alternates, B-3 Delinquent Representatives or Alternates
- Edits On Page 3, G)Quorum – members "with voting privileges"
- No other recommendations were made.
- Straw poll – consensus of opinion that edits presented today are recommended for approval by the Council.
- Next steps: take proposed edits to Council for action

6. Update: Regional Plan of Conservation and Development (POCD)–working group formation–Joanna Rogalski, NVCOG



Joanna Rogalski discussed POCD work to date and Michael Opuszynski summarized discussion at first meeting of the RPC POCD Working Group.

- Suggestion to email the powerpoint from the first working group meeting.
- Next meeting via teleconference on 2/21/18 at 7 PM
- Please contact Joanna Rogalski if an RPC member would like to join the next working group meeting.

7. Administrative Items

- a. Review of December, 2017 Record of Meeting – Woodbury suggested edits.
- b. Referrals – Since Dec 5, 2017, NVCOG staff has rcvd 10 referrals.
- c. Correspondence –
 - Letters of resignation from Ken Long – December 11, 2017, Nancy Clark – January 29, 2018
“Please give my regards to the members/volunteers and to the current staff with my wishes for a successful 2018 and especially completion of both the State POCD and Open Space definition, along with improved representative meeting attendance.”
 - Land Use Academy registrations – To date, 24 registered, open to NVCOG until this Friday 2/9/18
 - Appointment letter – Bristol RPC representative, David White (Planning Commission)

8. Roundtable - Points of Interest/Local Activities

In the interest of time this agenda item was skipped.

9. Other

Mike Opuszynski, Beacon Falls, brought up the recent hydraulic oil spill on Naugatuck River. Email discussions have begun regarding how the communities along the Naugatuck could organize River response trailers for all kinds of hazardous spills. He asked if the NVCOG RPC could discuss the topic at a future meeting.

10. Adjournment

Meeting was adjourned at 8:39 PM.

Respectfully submitted by
Joanna Rogalski, Regional Planner
NVCOG